

Education Bureau Circular Memorandum No. 42/2009

From: Permanent Secretary for Education To: Supervisors / Heads of all aided,
government and caput secondary
Ref.: EDB(CD/C&S)/F&A/65/1/1(1) schools, secondary schools under the
Direct Subsidy Scheme and special
Date: 1 April 2009 schools with senior secondary classes

Diversity Learning Grant for the First Cohort of New Senior Secondary Students

– Other Languages and Other Programmes

(from 2009/10 to 2011/12 school year)

SUMMARY

This circular memorandum (CM) intends to: (1) provide information on the ambit, administrative and financial arrangements of Diversity Learning Grant (DLG) which includes early information on the provisional Applied Learning (ApL) courses and the provisional adapted ApL courses for students with Intellectual Disabilities; (2) invite application for DLG in the first phase for offering **Other Languages and Other Programmes** to the first cohort of the new senior secondary (NSS) students from the 2009/10 to 2011/12 school year. In the second phase, separate CMs will be issued to invite application for DLG for offering **ApL courses** and **adapted ApL courses** in late 2009 and early 2010 respectively. This CM should be read in conjunction with the Education Bureau (EDB) CM No. 146/2008 on Funding Arrangement of DLG issued on 26 September 2008. Two identical briefing sessions on DLG will be organised for schools in April 2009.

DETAILS

Background

2. As stipulated in the report *New Academic Structure for Senior Secondary Education and Higher Education – Action Plan for Investing in the Future of Hong Kong* published by EDB in May 2005, to support the diversification of NSS school curriculum to cater for students' needs, a DLG, payable in the form of cash grant, will be provided to schools annually upon application. This will take effect from the 2009/10 school year onwards.

Categories of the Diversity Learning Grant

3. As stated in EDB CM No. 146/2008, DLG is to support ApL, Other Languages and Other Programmes (including gifted education programmes and network programmes of NSS subjects). The subsidies for these courses / programmes are recapitulated as follows:

DLG categories	Subsidies provided by EDB
ApL	75% of the average course fee (for two years) of the ApL courses enrolled by the school as a whole, with a subsidy ceiling of \$8,250 per student per course (i.e. schools contribute at least 25% of the average course fee). A safety net for ApL courses will be put in place to assist schools with genuine financial difficulty (e.g. schools with eight or more NSS classes per cohort). This would be considered on a case-by-case basis.
Other Languages	\$3,500 per NSS student per year
Other Programmes	\$7,000 per NSS class per year

4. ApL courses will be offered to Secondary 5 (S5)-6 students from the 2010/11 school year onwards. Schools may refer to the provisional ApL course list in **Appendix I**. The finalised ApL course list and the details of the ApL courses will be available on the website (www.edb.gov.hk/apl) at the beginning of the 2009/10 school year. A CM inviting application for ApL courses will be issued in late 2009.

5. A provisional list of adapted ApL courses for students with Intellectual Disabilities is attached in **Appendix II** for schools' reference. The updated course list, including synopses, course fees and other details will be announced on the website (www.edb.gov.hk/cd/sen) at the beginning of the 2009/10 school year. A separate CM for special schools inviting application for adapted ApL courses will be issued in early 2010.

6. For Other Languages, schools could use DLG to offer any of the six languages, namely French, German, Hindi, Japanese, Spanish and Urdu, as elective subjects on their own or through obtaining services from other organisations / course providers. These language courses should follow a curriculum leading to the examinations pitched at Advanced Supplementary (AS) Level offered by the Cambridge International Examinations and administered by the Hong Kong Examinations and Assessment Authority (HKEAA). As regards obtaining services from organisations / course providers, schools should ascertain that the programmes are taught by qualified teachers.

7. For Other Programmes, schools could use DLG to offer school-based pull-out or off-site support gifted education programmes and / or collaborate with other schools to offer network programmes on NSS subjects. A set of guidelines on the use of DLG for gifted education programmes is attached in **Appendix III** for schools' reference. For network programmes on NSS subjects, schools should note that School-based Assessment should be conducted by qualified subject teachers and the marks awarded for some subjects will be counted towards the students' public assessment results in the 2012 Hong Kong Diploma of Secondary Education Examination. Schools should inform HKEAA of the arrangement of their network programmes offered in schools.

8. In accordance with the introduction of 12 years of free education, schools should not charge students any fee for taking ApL courses, Other Languages and network programmes. Details of the ambit for each category of DLG are explained in **Appendix IV**.

9. For information about hiring outside services and staff appointment, please refer to **Appendix V**.

Application Procedures

10. Schools are invited to apply for DLG for offering Other Languages and / or Other Programmes for the first cohort of NSS students (from 2009/10 to 2011/12 school year). Schools should apply by post **OR** by fax by submitting to EDB the completed application form in **Appendix VI** on or before 8 May 2009. Schools are also requested to indicate their intention of offering ApL courses for EDB's reference.

11. As announced in EDB CM No. 146/2008, schools are requested to draw up a 3-year plan (from 2009/10 to 2011/12 school year) to broaden subject choices for students and the plan should be endorsed by their School Management Committee or Incorporated Management Committee. This 3-year plan could be in the form of an annex, incorporated into the school's annual plan and uploaded onto the school's homepage before the end of November 2009. A sample of the 3-year plan is in **Appendix VII** for schools' reference.

Payment and Accounting Arrangement of Other Languages and Other Programmes

12. For aided and caput secondary schools, secondary schools under the Direct Subsidy Scheme (DSS) and special schools with senior secondary classes, provisional DLG will be disbursed and adjusted in August and December in 2009, 2010 and 2011 respectively according to the information submitted in the application forms, the approved NSS class structure and the number of students enrolled on Other Languages courses.

13. As previously noted in EDB CM No. 146/2008, each category of DLG can be used to support the diverse learning needs of that particular cohort of students and the funding of DLG is not transferable among different categories. Schools are required to keep separate ledger accounts for each category of DLG for each cohort of students and record all the income and expenditure chargeable to Other Languages and Other Programmes respectively. The surplus of each ledger account can be carried forward to the next school year until this cohort of students graduate (i.e. 31 August 2012). For aided schools, any deficit for each category of DLG should be met by the schools' surplus of the General Domain of the Operating Expenses Block Grant / Expanded Operating Expenses Block Grant or by the school's own fund. For DSS schools, deficit for each category of DLG should be met by the DSS Subsidy or the school's own fund. For caput schools, deficit for each category of DLG should be met by Fee Subsidy or the school's own fund. Any unspent balance of each category of DLG shown in the ledger accounts as at 31 August 2012 will be clawed back.

14. For government secondary schools, DLG will be provided to schools in the form of budget allocations at two points in August and April of the school year. That is, provisional DLG will be disbursed in August of 2009, 2010 and 2011 and adjusted in April of 2010, 2011 and 2012 respectively according to the information submitted in the application forms, the approved NSS class structure and the number of students enrolled to Other Languages courses. Separate allocation for unspent balance of the preceding financial year will be provided to government schools in the years between. Government schools should keep a separate expenditure record for each category of DLG for each cohort of students and record all the allocation and expenditure chargeable to Other Languages and

Other Programmes respectively. Government schools may deploy the surplus of the Expanded Subject and Curriculum Block Grant to cover the deficit of any category of DLG, if required. Unspent balance of the allocation as at 31 March 2013 will lapse.

ENQUIRIES

15. Two identical briefing sessions on DLG will be organised on **22 and 24 April 2009**. These sessions aim at helping schools to understand the modes of operation, financial and administrative arrangements, ambit and the optimal use of DLG. Schools are advised to attend one of the briefing sessions before applying for DLG. Details can be found in the EDB Training Calendar at (<http://tcs.edb.gov.hk>). For further enquiries, please contact the following officers:

General enquiry	Ms Diana TANG	(Tel. no. 2892 6433)
ApL	Ms Ada CHAN	(Tel. no. 3698 3165)
Adapted ApL (for students with Intellectual Disabilities)	Ms KUK Yuet-kuen	(Tel. no. 2892 6524)
Other Languages	Ms Diana TANG	(Tel. no. 2892 6433)
Other Programmes		
Network programmes	Ms Diana TANG	(Tel. no. 2892 6433)
Gifted programmes	Mr WONG Chung-po	(Tel. no. 3698 3473)

Dr K W CHEUNG
for Permanent Secretary for Education

c.c. Heads of Section

NSS Applied Learning Courses
新高中應用學習課程
Course List (Provisional) 課程一覽表 (暫定) Note 1 註一

Area of Studies 學習範疇	Course Title 課程名稱	Course Provider - Course Deliverer <small>Note 2</small> 課程提供機構 - 授課機構 <small>註二</small>	Medium of Instruction 教學語言
Creative Studies 創意學習	1. Design Studies 設計學		
	Image Design 形象設計	VTC	English or Chinese 英文或中文
	Innovative Product Design 創新產品設計	VTC	English or Chinese 英文或中文
	Jewellery Arts and Design 珠寶藝術與設計	HKBU(SCE)	Chinese 中文
	2. Media Arts 媒體藝術		
	Commercial Comic Art 商業漫畫設計	OUHK(LiPACE)	Chinese 中文
	Multimedia Entertainment Studies 多媒體科藝	VTC	English or Chinese 英文或中文
	3. Performing Arts 表演藝術		
	Introduction to Theatre Arts 戲劇藝術入門	HKAPA	English or Chinese 英文或中文
	Taking a Chance on Dance 舞出新機－舞蹈藝術	HKAPA	English or Chinese 英文或中文
Media and Communication 媒體及傳意	4. Films, TV and Broadcasting Studies 電影、電視與廣播學		
	Film and Video Studies 電影及錄像	VTC	English or Chinese 英文或中文
	Infotainment Production 娛樂資訊節目製作	HKCT	Chinese 中文
	5. Media Writing and Production 媒體寫作及製作		
	Radio Host and Presentation Skills 電台主持與表達技巧	OUHK(LiPACE)	Chinese 中文
Business, Management and Law 商業、管理及法律	6. Business Studies 商業學		
	Marketing in Global Trade 國際商貿市場拓展	CityU(SCOPE)	Chinese 中文
	Practical Accounting for SMEs 中小企實用電腦會計	HKIAAT – CCHES HKIAAT – CUTW HKIAAT – HKCT HKIAAT – VTC	English or Chinese 英文或中文
	Understanding Financial Services 認識金融服務	OUHK(LiPACE)	English or Chinese 英文或中文
	7. Clientele Management 顧客服務管理		
	Purchasing and Merchandising Studies 採購及營銷實務	VTC	English or Chinese 英文或中文
	Retail Merchandising 零售商品服務	HKBU(SCE)	English or Chinese 英文或中文
	8. Legal Studies 法律學		
	Applied Hong Kong Laws 實用香港法律	HKCT	English or Chinese 英文或中文

Area of Studies 學習範疇	Course Title 課程名稱	Course Provider - Course Deliverer Note 2 課程提供機構 - 授課機構 ^{註二}	Medium of Instruction 教學語言
Services 服務	9. Hospitality Services 款待服務		
	Hospitality Services in Practice 酒店服務營運	CityU(SCOPE)	Chinese 中文
	Hotel Operations 酒店營運	VTC	English or Chinese 英文或中文
	Western Cuisine 西式食品製作	VTC	English or Chinese 英文或中文
	10. Event Management 項目管理		
	Events Planning and Operation 項目策劃及運作	HKCT	Chinese 中文
	11. Personal and Community Services 個人及社區服務		
	Fundamental Cosmetology 美容學基礎	CCHES	Chinese 中文
	Child Development and Care 幼兒成長教育	HKIED(SCPE)	Chinese 中文
Applied Science 應用科學	12. Medical Science and Health Care 醫療科學及健康護理		
	Health Care Practice 健康護理實務	CCHES	English or Chinese 英文或中文
	Health and Beauty Keeping in TCM 中醫保健與美容	CUTW	Chinese 中文
	Health and Nursing Care Practices 健康及護理實務	OUIHK(LIPACE)	English or Chinese 英文或中文
	13. Sports 運動		
	Exercise Science and Health Fitness 運動科學及體適能	HKBU(SCE)	Chinese 中文
Sports Coaching and Management 運動管理與教練法	HKIED(SCPE)	Chinese 中文	
Engineering and Production 工程及生產	14. Civil and Mechanical Engineering 土木及機械工程		
	Automotive Technology 汽車科技	CCHES	English or Chinese 英文或中文
	15. Services Engineering 服務工程		
	Aviation Studies 航空學	HKU(SPACE)	English or Chinese 英文或中文
Building Facilities Engineering 屋宇設施工程	VTC	English or Chinese 英文或中文	

Note 1 註一

The NSS Applied Learning courses are being developed. For further information, including the course synopses and the Applied Learning Curriculum and Assessment Guide (Provisional Final Draft), please visit the Applied Learning website (<http://www.edb.gov.hk/apl>). Details of the courses (including the course fee) to be implemented in the 2010/11 school year will be announced at the beginning of the 2009/10 school year.

我們現正發展新高中應用學習課程，欲參考更多有關資料，包括課程簡介和應用學習課程及評估指引（暫定稿），請瀏覽應用學習網頁（<http://www.edb.gov.hk/apl>），有關2010/11學年推行的課程細節（包括課程費用）將會在2009/10學年初公布。

Note 2 註二

Course Provider - Course Deliverer 課程提供機構 - 授課機構	
CCHES	Caritas Community and Higher Education Service 明愛社區及高等教育服務
CityU(SCOPE)	School of Continuing and Professional Education, City University of Hong Kong 香港城市大學專業進修學院
CUTW	The Chinese University of Hong Kong – Tung Wah Group of Hospitals Community College 香港中文大學 - 東華三院社區書院
HKAPA	The Hong Kong Academy for Performing Arts 香港演藝學院
HKBU(SCE)	School of Continuing Education, Hong Kong Baptist University 香港浸會大學持續教育學院
HKCT	Hong Kong College of Technology 香港專業進修學校
HKIAAT	Hong Kong Institute of Accredited Accounting Technicians Limited 香港財務會計協會有限公司
HKIED(SCPE)	School of Continuing and Professional Education, The Hong Kong Institute of Education 香港教育學院持續專業教育學院
HKU(SPACE)	HKU School of Professional and Continuing Education, The University of Hong Kong 香港大學專業進修學院
OUIHK(LIPACE)	Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong 香港公開大學李嘉誠專業進修學院
VTC	Vocational Training Council 職業訓練局

NSS Applied Learning Courses
(Adapted for Students with Intellectual Disabilities)
新高中學制下的應用學習課程
(為智障學生而設的調適課程)
Course List (Provisional) 課程一覽表 (暫定) Note 1 註一

Course Title 課程名稱	Course Provider - Course Deliverer <small>Note 2</small> 課程提供機構 - 授課機構 <small>註二</small>	Medium of Instruction 教學語言
Elementary Bakery 初級烘焙實務	Caritas	Chinese 中文
Office Assistant Duties 辦公室助理實務	Caritas	Chinese 中文
Hotel Housekeeping 酒店房務	Hong Chi	Chinese 中文
Food and Beverage Services 餐飲服務	Hong Chi	Chinese 中文
Western Bakery & Pastry 包餅製作	VTC	Chinese 中文
Gift Wrapping & Packaging 禮品製作及包裝	VTC	Chinese 中文

Note 1 註一

The adapted ApL courses under the NSS academic structure will be developed progressively. This provisional course list denotes the first batch of courses being developed. The updated course list, including synopses, course fees and other details will be announced on the EDB website (<http://www.edb.gov.hk/cd/sen/>) at the beginning of the 2009/10 school year.

新高中學制下為智障學生而設的調適應用學習課程將會逐步發展。這個暫定的課程一覽表顯示正在發展中的首批課程。最新課程，包括課程費用及摘要將會在2009/10學年初於教育局網頁(<http://www.edb.gov.hk/cd/sen/>)公布。

Note 2 註二

Course Provider - Course Deliverer 課程提供機構 - 授課機構	
Caritas	Caritas Lok Mo Integrated Vocational Training Centre 明愛樂務綜合職業訓練中心
Hong Chi	Hong Chi Association 匡智會
VTC	Vocational Training Council 職業訓練局

Guidelines for the Use of DLG for Gifted Education Programmes

Programmes eligible for consideration:

Gifted education programmes under the DLG context should include:

- all enhancement programmes specially designed and offered by tertiary institutions / non-profit making non-government organisations / academic associations / professional bodies targeted for senior secondary students
- all school-based pull-out programmes offered by individual schools at senior secondary level

Characteristics / criteria of 'gifted programme':

Gifted education programmes should possess the following characteristics:

- with gifted education elements i.e. creativity, higher order thinking skills, personal and social competence and can be readily categorised into either enrichment (breadth), extension (depth) or acceleration (pace)
- with a clearly stated selection mechanism that matches the students with the programmes
- with student products that demonstrate the intended learning outcomes of the programmes

Ambit of the grant:

- For payment of programme subscription fee
- For procurement of services from external course providers
- For employment of instructors to run the programmes
- For the purchase of consumables, learning and teaching materials and educational software packages
- For administrative and local transportation costs incurred by schools

Examples of suggested use of DLG:

- To subsidise a group of students who enrol on a fee-charging credit-bearing course in Computer Programming offered by a local tertiary institute
- To procure service from an external course provider or an individual for organising on-site pull-out gifted development programmes
- To purchase gifted education related reference books, journals and magazines
- To purchase equipment or consumables that are used for the school-based pull-out gifted development programmes
- To pay for printing services in relation to the gifted development programmes offered
- To pay for transportation costs incurred by schools for local excursions in relation to pull-out gifted development programmes
- To subsidise registration fee for overseas learning / exchange programmes
- To hire personal tutor(s) to give extra remedial tuition to students gifted in sports, for example, but lagging behind academically because they are too occupied with other activities
- To network with neighbouring schools to employ facilitators / tutors for a special programme for selected NSS students, e.g. drama
- To enrol gifted students on related web-based courses offered by local or overseas programme providers

Examples of INAPPROPRIATE use of DLG

- To procure services from external service providers for offering examination-oriented cramming classes in relation to NSS subjects
- To pay for food and beverages
- To purchase musical instruments to form an orchestra for the school, rather than for selected talented NSS students
- To subsidise air passage / accommodation for students to take part in overseas training programmes

Ambit
DLG for the 2009/10 – 2011/12 Cohort of NSS students (S4-6)

DLG Category	Programmes Description	Level of Grant	Remarks	Usage
ApL	<ul style="list-style-type: none"> • ApL courses are offered under the six areas of studies, namely, (1) Creative Studies; (2) Media and Communication; (3) Business, Management and Law; (4) Services; (5) Applied Science; and (6) Engineering and Production, to S5 and S6 students by organisations / institutions approved by EDB. • The list of provisional ApL courses for 2010-12 school years is in Appendix I. 	<ul style="list-style-type: none"> • 75% of the average course fee of the ApL courses enrolled by the school as a whole, with a subsidy ceiling of \$8,250 per student per course (S5-6) 	<ul style="list-style-type: none"> • ApL courses should be offered as elective subjects within the school curriculum and the results of which will be recorded on the certificate of the Hong Kong Diploma of Secondary Education. • Each school is entitled to subsidies for a maximum of 120 ApL enrolments per cohort. Schools need to pay all the costs for enrolments beyond this limit. Nonetheless, a safety net for ApL courses will be put in place to assist schools with genuine financial difficulty (e.g. schools with eight or more NSS classes per cohort). This would be considered on a case-by-case basis • All students must apply to take ApL courses through their schools. • For students taking four elective subjects with an ApL course as one of them, the ApL course will be regarded as the fourth elective subject. This ApL course will not be subsidised by DLG. 	<ul style="list-style-type: none"> • The funding must be used directly for the payment of ApL course fees to be charged by the approved ApL course providers. • It must not be used for capital purchases, overheads or maintenance.
Adapted ApL Courses for students with ID	<ul style="list-style-type: none"> • ApL courses under area (4) Services are offered to S5 and S6 students by organisations / institutions approved by EDB. • Details of the provisional adapted ApL courses for 2010-12 school years are in Appendix II 	<ul style="list-style-type: none"> • 75% of the average course fee of the ApL courses enrolled by the school as a whole, with a subsidy ceiling of \$8,250 per student per course (S5-6) 	<ul style="list-style-type: none"> • All students must apply to take adapted ApL courses through their schools. • A safety net for ApL courses will be put in place to assist schools with genuine financial difficulty. 	<ul style="list-style-type: none"> • The funding must be used directly for the payment of adapted ApL course fees to be charged by the approved ApL course providers. • It must not be used for capital purchases, overheads or maintenance.
Other Languages	Any of the six languages namely French, German, Japanese, Spanish, Hindi, and Urdu	<ul style="list-style-type: none"> • \$3,500 per NSS student per year (S4-6) 	<ul style="list-style-type: none"> • This includes the study of any of the additional languages as specified in the programme description. • These languages should be offered as electives for S4-6 students. • These languages must follow a curriculum leading to 	<ul style="list-style-type: none"> • For the procurement of services or employment of teachers for running the programmes • For the purchase of

DLG Category	Programmes Description	Level of Grant	Remarks	Usage
			the examinations pitched at AS-level offered by the Cambridge International Examinations and administered by the HKEAA	consumables, learning and teaching materials and educational software packages <ul style="list-style-type: none"> • For organising extra-curricular activities for the effective learning of the language subject offered
Other Programmes	Gifted Education Programmes for gifted students in schools under the NSS <ul style="list-style-type: none"> • Gifted students will be selected through a school-based selection mechanism which may include a combination of the use of academic achievement test (internal examination scores), task-based performance test, pupil work scrutiny, behavioural checklist, interview, results in competitions, information from parents and/or peers etc. 	<ul style="list-style-type: none"> • \$7,000 per NSS class per year (S4-6) 	<ul style="list-style-type: none"> • Programmes for gifted students are further structured learning opportunities provided through school-based pull-out programmes and / or offered off-site that challenge the abilities of gifted students, or • These learning opportunities include credit-bearing courses specially designed and offered by tertiary institutions, enhancement programmes (both enrichment, i.e. breadth and extension and/or depth and pace) offered by academic associations or professional bodies targeted for senior secondary students 	<ul style="list-style-type: none"> • For the procurement of services or employment of teachers for running the programmes • For the purchase of consumables, learning and teaching materials and educational software packages • For employment of teachers / teaching assistant to share out the additional teaching load directly or indirectly arising from offering these programmes. • Schools are free to allot the funding for Other Programmes to provide both gifted education programmes and network programmes or just one of the programmes to their senior secondary students.
	Network Programmes		<ul style="list-style-type: none"> • They should be programmes on the NSS subjects (e.g. Ethics and Religious Studies, Visual Arts, Music and Physical Education) jointly organised by schools to enhance the subject choices of students • All network schools will be entitled to DLG • Schools should arrange the expenses by themselves 	

Hiring Outside Services, Purchases and Staff Appointment

1. For hiring outside services and purchases, aided schools, including special schools, should observe the rules and guidelines specified in EDB Circular No. 15/2007 dated 14 December 2007 on Tendering and Purchasing Procedures in Aided Schools. DSS and Caput schools are also advised to follow as far as possible the set of guidelines attached to the above-mentioned Circular as well as the relevant guidelines issued by the EDB from time to time in their procurement arrangements. DSS schools should read the above-mentioned Circular in conjunction with the Circular Letter on Financial Management in Direct Subsidy Scheme Schools dated 21 November 2007. When offering appointment to teachers and other staff, schools should pay special attention to the Points to Note in Handling Appointment Matters for aided schools on EDB webpage on Appointment Matters. For appointments funded by the DLG, schools are not required to submit appointment forms to EDB. All expenditure related to salaries, leave entitlement and related benefits such as Mandatory Provident Fund and any other statutory benefits conferred by the Employment Ordinance of the staff appointed within the approved ambits should be paid out of the DLG. Schools will not be provided or reimbursed with other funding to cover such expenditure.

2. Government schools should comply with the relevant rules and regulations relating to hire of services and appointment of non-civil service contract (NCSC) staff. They should in particular follow the procedures set out in EDB Internal Circular No. 4/2007 on NCSC staff appointment so as to ensure that the principles of openness and fairness be upheld when the DLG is deployed for employment of NCSC staff. In addition, they should note the statutory duties of the Bureau as an employer under the Mandatory Provident Fund Schemes Ordinance (Cap 485), and should follow the EDB's procedures for enrolment of relevant employees into a Mandatory Provident Fund Scheme. On parity to the arrangement to aided schools, no top-up allocation would be released for payments of employment related expenses which should be absorbed within the DLG.

**Diversity Learning Grant for the first cohort of NSS student (from 2009/10 to 2011/12)
Application Form**

Please return the application form to the Council and Secondary Section, Curriculum Development Institute, Education Bureau, Room 1302, 13/F, Wu Chung House, 213 Queen's Road East, Hong Kong by post OR by fax (2573 5299), on or before **8 May 2009**.

SCHOOL INFORMATION

School No.		Finance Code		Total No. of S4 Classes in 2009/10 school year		School Type#	Special	Aided	Gov't	DSS	Caput
School Name	(English)					(中文)					
Name of Principal	(English)					(中文)					
Telephone					Fax						

CONTACT INFORMATION

Contact Person	(English)					(中文)					
Post					E-mail Address						

PROGRAMME(S) TO BE OFFERED

Programme	Name of the subject / course	Anticipated no. of students taking the course / subject	Host School
From 2009/10 to 2011/12 School Year			
<input type="checkbox"/> * Other Languages (e.g. French)			
Other Programmes	<input type="checkbox"/> * Gifted Education Programmes	<input type="checkbox"/> * School-based pull-out programme.	
		<input type="checkbox"/> * Off-site support programme	
	<input type="checkbox"/> * Network Programmes (NSS subjects only)		# Y / N / Joint
			# Y / N / Joint
From 2010/11 to 2011/12 School Year			
<input type="checkbox"/> * ApL	Please indicate school's intention of offering ApL courses for EDB's reference. Separate application for ApL courses will be invited in late 2009.		

DECLARATION

Our school intends to apply for DLG for programmes to be offered from 2009/10 to 2011/12 school year as stated above. Our school will draw up a 3-year plan to provide more subject choices and / or gifted education programmes for 2009/10 to 2011/12 cohort of senior secondary students. The plan will be endorsed by the School Management Committee / Incorporated Management Committee[#] and incorporated (in the form of an annex) in the school's annual plan and uploaded onto the homepage of our school in November 2009.

SCHOOL CHOP

Signature of Supervisor/School Head[#]: _____Name of Supervisor/School Head[#]: _____

Date: _____

Please delete as appropriate.

* Please tick "✓" where appropriate.

Three-year plan -- Measures to broaden students' choices of elective subjects and provision of gifted education programmes for 2009/10 to 2011/12 cohort of senior secondary students

(This template can be used in the form of an annex in the school's annual plan)

The following programmes are adopted with the support of EDB's Diversity Learning Grant (DLG):

DLG funded Programme(s)	Strategies & benefits anticipated (e.g. in what way students' diverse learning needs are catered for)	Name of programme(s) / course(s) and provider(s)	Duration of the programme / course	Target students	Estimated no. of students involved in each school year			Evaluation of student learning / success indicators	Teacher-in-charge
					09/10	10/11	11/12		
Other Languages	- To enhance students' competitiveness in the 21 st Century and increase their chances for tertiary education	- French (in house course)	3 years	Students who have taken French in junior forms	17	17	17	- Students will take the AS-level examination offered by the Cambridge International Examinations and administered by the HKEAA	French teacher
Other Programmes	- In view of the small number of students opting for PE, this network programme with XXX schools can help to cater for students' diverse needs	- Physical Education (network programme)	3 years	S4-6 students of this cohort of students	4	4	4	- Students will take the HKDSE Examination	Jointly organised with XXX school
ApL	- To offer a range of ApL courses for students with different learning needs and interests - Students acquire diversified learning experiences and develop career aspirations	Courses in the following areas of studies - Creative Studies - Media and Communication - Applied Science	180 hours in 2 years	S5 & S6 students of this cohort of students	0	40	40	- Students successfully completing ApL courses as shown in the record of student learning - Survey / evaluation report on students' feedback - Assessment of students' performance	Career master / mistress

Remarks: This is an example for the reference of schools only. Schools are encouraged to develop their own 3-year plans by including other strategies / tasks as appropriate to cater for the learning needs of their students and align with the vision of the schools.